

## Carbon Footprint Policy Statement

It is the stated policy of Maldon Building Services Ltd to minimise its carbon footprint as much as is reasonably practicable. Carbon-reducing measures are integral to our overall strategy, helping to improve operational performance and reduce potentially harmful emissions to land, water, and air. Maldon Building Services Ltd's ultimate aim is to continuously reduce its carbon footprint through practical, measurable actions.

### To help achieve this, Maldon Building Services Ltd will:

- Comply with all current energy legislation and strive to meet or exceed legislative targets.
- Minimise waste, promote recycling, and use recycled products to reduce the burden on landfills and the associated generation of methane.
- Continue to support and promote the objectives of this policy.
- Raise environmental awareness and responsibility among employees and stakeholders, striving for continuous improvement in environmental performance.
- Actively promote telephone and video conferencing as alternatives to physical travel.
- Assess the feasibility of home-working as a means of reducing travel and associated emissions.
- Explore and evaluate the benefits of carbon offsetting.
- Regularly review and enhance the Occupational Driving Policy.

### Actions currently being developed include:

- Integration of environmental considerations into all decision-making processes.
- Sustainable sourcing and procurement policies.
- Evaluation of energy-efficient and carbon-reducing equipment, vehicles, and plant across Maldon Building Services Ltd.
- Use of well-maintained diesel-powered plant to ensure fuel efficiency.
- Sourcing fuel-efficient plant from suppliers.
- Inclusion of electric vehicles in the company fleet.
- Implementation of an online platform for project administration to reduce the need for printing.
- Promoting "Smarter Driving Tips" initiatives.
- Encouraging vehicle sharing and mileage reduction strategies.
- Procuring fuel-efficient vehicles supported by effective delivery and field operation planning.

This Carbon Footprint Policy Statement supports existing Environmental, Procurement, Waste Management, Quality Assurance, Health & Safety, and Corporate Responsibility Policies implemented across Maldon Building Services Ltd. It defines responsibilities and procedures to achieve stated objectives, leading to enhanced environmental performance and reduced CO2 and methane emissions.

## Carbon footprint policy

Maldon Building Services Ltd recognises that its activities may have direct or indirect effects on the local and regional environment. We are committed to minimising any negative impacts. Our carbon footprint strategy aligns with the company's environmental and sustainability policies and adheres to current codes of practice on waste and environmental protection. To this end, we focus on:

- Reducing waste.
- Minimising material use wherever possible.
- Prioritising repair over disposal.
- Recycling whenever feasible.

**As our “Green” culture becomes established and embedded we aim to:**

- Encourage employees and suppliers to adopt responsible, environmentally conscious practices.
- Use energy and water resources sparingly.
- Consider environmental impacts in procurement decisions.
- Partner with organisations that share our commitment to reducing carbon footprints.
- Reduce transportation needs and associated environmental impacts.

**Our current initiatives include:**

- Reusing and recycling packaging materials such as cardboard, polystyrene, and shredded paper, with all recyclable materials forwarded to appropriate waste transfer stations.
- Minimising paper usage through electronic communication, significantly reducing the need for hard copy correspondence.
- Installing multi-function devices for faxing, printing, and photocopying, reducing both energy and paper consumption.
- Providing internal recycling bins for office paper.
- Monitoring fuel and energy usage to ensure efficiency, supported by measures such as thermostatic radiator valves, energy-saving signage, and responsible computer use practices.
- Recycling old computers, mobile phones, printer cartridges, and fluorescent light tubes responsibly.
- Reducing landfill waste through improved recycling practices in-house or in partnership with others.
- Ensuring all workspaces adhere to current environmental and energy conservation standards.

**What we intend to do for the future:**

- Purchasing electricity from suppliers investing in renewable energy sources.
- Sourcing materials locally and from environmentally responsible suppliers to minimise transport-related emissions.
- Selecting fuel-efficient, low-emission vehicles during fleet replacements, with monitoring supported by tracking systems.
- Promoting links to sustainable development resources and encouraging suppliers to meet equivalent environmental standards.
- Delivering awareness training on green issues and sustainable practices to inspire employees to reduce their carbon footprints.
- Measuring and striving to reduce our carbon footprint to net zero by 2045, year-on-year by calculating current standards for each of our offices.
- Identifying and quantifying the size of the current Carbon Footprint in accordance with the latest DEFRA reporting guidance and the Greenhouse Gas Protocol by the World Business Council.
- Implementing carbon reduction initiatives with a focus on measurable outcomes.
- Continuously evaluating and reporting on the effectiveness of reduction strategies to enhance accountability and transparency.

This policy and all associated actions will be reviewed and updated on an annual basis.

**Signed on behalf of Maldon Building Services Ltd.**



Ian Freshwater  
Responsible person for the Environmental Issues.  
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